**Request for Proposal for the Implementation of NSQF compliant Skill Development Training programmes in various job roles in agri and allied sectors in Keonjhar District of Odisha**

**A Salient features of RFP:**

Agriculture Skill Council of India(ASCI) in association with District Employment Officer, Keonjhar with financial support by DMF Keonjhar would conduct Skill Development Training Programs for the local youths in the agriculture and agriculture allied sectors with the objective to ensure for setting up of new **Agri-entrepreneurship business ventures** in Keonjhar district for livelihood enhancement of self and can contribute for the socio-economic development to the community. This will also contribute to the economic growth and social development of the target beneficiaries.

* ASCI through this RFP intend to empanel Training Partner having proven track record in the vocational skill training can only apply under this RFP. The **job roles and total target under Short Term Training and Upskilling are attached as Annexure-**
* The Short Term Training will be conducted with residential and Upskilling Training will be in non-residential mode and all centres/location will be on-board in Skill India Portal as per norms.
* The Training Partners would be responsible for candidates’ mobilization, establishment of training centres, as per norms, engagement of ToT certified trainers for training delivery, conduct training, facilitating the assessment and certification and post training support towards employment (Self or through placement opportunities) of at least 70% certified Trainees
* The entire training cycle shall be managed as per the approved cost & process norms.

1. **Project Details**

|  |  |  |
| --- | --- | --- |
| **Project ID: ASCIDMFKEONJHAR/23-24/01** | | |
| **1.** | **Name of Project Implementing Agency (TP):** | Agriculture Skill Council of India |
| **2.** | **Project Type:** | NSQF compliant Skill Development Training programme in various job roles in agri and allied sectors in Keonjhar District, Odisha |
|  | **Purpose:** | * Prioritizing the skill programs based on the location. * Focusing the Weaker Sections of the Society for Skilling Programs. * Imparting Skill Programs in Keonjhar District, in Odisha |
| **3.** | **Training Duration:** | List of Job Role under Short Term Training (STT) and Upskilling Programme given in Annexure 1 |
| **4.** | **Expected outcomes:** | * Bridging the identified skill gaps. * Fulfil local requirement of skilled manpower. * Create bank of skilled manpower within District * Better and more opportunities for beneficiaries to learn various employment and income generating skills * Better quality of produce and better work ethos. * Access to Government sponsored Grant-in-Aid and Subsidy schemes. |
| **5.** | **Approved Duration** | As per the Project Allocation |
| **6.** | **Geographical Areas of Operation** | Keonjhar District of Odisha |
|  | **Proposed Skill Programs** | List of Job Role under Short Term Training (STT) and Upskilling Programme given in Annexure 1 |
| **7.** | **Other Conditions:** | The following conditions need to be incorporated in project implementation:   1. Training Providers are to be mapped in Skill India Portal (SIP) and are equipped with all infrastructural support like classroom with adequate space and basic amenities, laboratory/demo area for practical activities, study materials, equipment / tools etc. which is as per guidelines set by ASCI for various job roles. 2. Target are allocated based on the inherent capacity of the Training Partner (TP) to train the candidates. 3. TP will be subjected to the clauses as mentioned in Penalty and Revocation Matrix enforced by MoU singed between ASCI & TP 4. TP shall initiate the Training program only upon completion of training of trainers. 5. Training will be delivered in Odia language and all Training content shall be made available in Odia language. 6. TP will provide the Project related coverage and publicity for the Project for social media platform 7. TP shall ensure extensive documentation of entire project through videography and photography as defined in the Project Sanction Document. 8. Success stories of candidates shall be developed and disseminated widely on all media platforms (i.e. print, electronic and digital) asn will be as per sanction document 9. ASCI reserves right to it’s own discretion for the allotment of Job roles wise and location wise targets to the TPs. 10. The Training Partners are requested to provide the details of their official bank account covering the Account Name, Authorised Signatory Name & Designation, IFSC Code, Bank Name, Branch Name, with complete postal address and pin code as well as cancel cheque with your acceptance communication. A separate bank account required to be opened for the project account to be operated by the Competent Authority / Responsible Official within training partner’s organization |
| **9** | **Total Available Targets** | * Total proposed Target under STT – 780 * Total proposed Target under Upskilling – 870 |

1. **Payout to TP**

|  |  |  |
| --- | --- | --- |
| **S. N** | **Cost Head** | **Per Candidate Cost** |
| **1** | **Payout to TP** | As per the Common Cost Norms.  Specified in Annexure II |
| **2** | **Payout for Assessment** | NA |

Note: Agriculture Skill Council of India will be deducting 10% of the pay out against the course fee mentioned in the table below.

1. **Payment Schedule:**

|  |  |  |  |
| --- | --- | --- | --- |
| **SL No** | **Installment**  **/Trench** | **Percentage of total Cost** | **Output Parameter/Milestone** |
| 1 | 1st | 40% of Course Fee  33% of Hostel Fee | On commencement of Training Batch. Subject to submission of details of all the candidates |
| 2 | 2nd | 40% of Course Fee  33% of Hostel Fee | On Completion of full course and verified through attested attendance sheets and mark sheets of each candidate trained and awarded Certificate by the NCVT under MES or the respective SSC. |
| 3 | 3rd | 20% of Course Fee  34% of Hostel Fee | 1. The balance 20% of the Total Fees –after prescribed period of tracking of the candidate on Completion of documentation with respect to self-employment and submission of detail report 2. Cross checking by First Party 3. Submission of Utilisation certificate (UC) along with the Audit Certificate by the Second Party in respect to the previous release amounts |

**Note: TP will be eligible for the payment for the number of certified candidates. Payments made in advance in 1st tranche and 2nd tranche will be adjusted to the number of certified candidates only.**

1. **PROJECT DELIVERABLES BY TP**

| **Sn.** | **Activity** | **Time for Completion** |
| --- | --- | --- |
| **1.** | Promotion of Project through Photography and Videography on Social Media Planforms | TP shall make a social media post on each step undertaken(counseling to assessment stage) with prior approval from ASCI. |
| **2.** | Project Milestone Plan | The plan to be submitted along via email to ASCI Project Manager (SPOC). |
| **3.** | Notification to ASCI Office | Prior and at the completion of training activity in each training centre. |
| **4.** | Sharing of Candidate Testimonial Video Capsules with ASCI | 3 video capsules mid-way into the project and 3 video capsules at end of project |
| **5** | Submission closure report along with all support document | Within 2 months from the last batch of certification of candidates. |

1. **Eligibility Criteria:**

* Bidder can either a company(Pvt/Public) or registered as society (Trust Act) with valid PAN registration
* Bidder should have a minimum average turnover of 50 Lakhs in last 2 years
* Bidder must have experience in conducting skill development trainings in Odisha.
* Bidder should have completed trainings of minimum of total 1500 candidates in last 3 years. The proof training conducted along with photographs and report needs to be submitted.
* Bidder should have executed two project with multilateral institution

ASCI reserves the right to issue addendum/corrigendum/modification or to amend any or all conditions of this RFP Document or to accept or reject any or all proposal(s) or to cancel the whole of this RFP at any stage without assigning any reason thereof and no applicants/bidders shall have any cause of action or claim against the ASCI for the same.

Date and time for Technical Presentation shall be communicated later on.

**Last Date of submission of proposal against RFP: 30/10/2023**

**Expression of Interest for the project to be provided through email on** [**eastzone@asci-inida.com**](mailto:eastzone@asci-inida.com) **& finance@asci-india.com in the format given in Appendix 1, 2, 3 & 4**

**Appendix - 1**

**Expression of Interest (EOI) for the Implementation of NSQF compliant Skill Development Training programmes in various job roles in agri and allied in Keonjhar District of Odisha**

[Training Partner's Organization Name]

[Training Partner's Address]

[City, State, ZIP Code]

[Country]

Date: [Date]

To,

The Project Manager (SPOC)

Agriculture Skill Council of India

Capacity Building Training Program for the NSQF compliant training programmes in various job roles in agri and allied sectors at Keonjhar, Odisha.

101, 1st Floor, Greenwood Plaza,

Sector 45, Block -B, Gurgaon

Haryana

Subject: Expression of Interest for the Implementation of Capacity Building Training Program

Dear Sir/Madam,

We, [Training Partner's Organization Name], hereby express our interest in participating as a Training Partner (TP) for the Implementation of the NSQF compliant training programmes in various job roles in agri and allied sectors at Keonjhar, Odisha. We have carefully reviewed the project details and requirements as outlined in the Request for Proposal (RFP) document and believe that our organization possesses the necessary expertise, resources, and experience to successfully execute this program.

Regards

Name

Designation

# Appendix -2

**Organization Details: (Maximum only 4 Pages)**

* Name of the Organization:
* Year of Establishment:
* Address:
* City:
* State:
* ZIP Code:
* Country:
* Contact Person:
* Designation:
* Phone Number:
* Email Address:
* Website (if applicable):
* Relevant Experience:

Briefly describe your organization's experience in implementing Capacity Building Training Program for the NSQF compliant training programmes in various job roles in agri and allied sectors in Odisha.

Provide details of any similar projects or programs your organization has successfully executed in the past, including the names of clients, duration, and outcomes achieved.

# Appendix -3 (Maximum 5 pages)

**Technical Expertise:**

* Describe the technical expertise and qualifications of your organization in delivering training programs in your propose segment and respective job role
* Outline the qualifications and experience of your trainers who will be responsible for delivering the skill training

**Infrastructure:**

* Provide details of the infrastructure and training facilities available with your organization to conduct the capacity building training program effectively.
* Mention the locations or centres where you have the necessary infrastructure for implementing the program.

# Appendix -4

**Financial Capacity:**

* Describe your organization's financial capacity to manage the training program, including the ability to mobilize resources for training delivery, logistics, and other associated costs.
* Specify any financial collaborations or partnerships your organization has in place to support the implementation of this program.

References:

* Please provide at least two references from organizations or clients for whom you have previously executed similar projects. Include their contact details (name, organization, designation, phone number, email address).

**Kindly Note**

**Submission of this Expression of Interest does not guarantee selection as a Training Partner for the project. If selected, we commit to complying with all the terms and conditions set forth in the RFP document and to deliver the training program as per the specified guidelines.**

Yours sincerely,

[Authorized Signatory]

[Training Partner's Organization Name]

[Date]

Note: Please print the first this document on your organization's letterhead before submitting it as your Expression of Interest.

**ANNEXURE-1: TRAINING PROGRAMME**

**Table 1:** **List of Job Role under Short Term Training (STT) and Upskilling Programme**

|  |  |  |  |
| --- | --- | --- | --- |
| **Component under Short Term Training (STT)** | | | |
| **Segment** | **Name of Job Role** | **Duration(Hrs)** | **Number**  **of candidates** |
| **Farm Mechanization** | Service and Maintenance Technician-Farm Machinery(AGR/Q1106) | 390 | 90 |
| Tractor Service  Mechanic(AGR/Q1108) | 390 | 90 |
| Power Tiller Operator | 390 | 90 |
| Micro-Irrigation Technician | 390 | 60 |
| **Horticulture Segment** | Floriculturist(AGR/Q0701) | 390 | 90 |
| Horticulturist-Protected Cultivation(AGR/Q1004) | 480 | 60 |
| Gardener cum Nursery Raiser(AGR/Q0809) | 390 | 90 |
| **Fisheries Segment** | Hatchery Production  Worker(AGR/Q4901) | 270 | 90 |
| Cage Culture Fish  Farmer((AGR/Q4916) | 390 | 60 |
| **Forestry Segment** | Forest Nursery  Raiser(AGR/Q6103) | 390 | 60 |
| **Total proposed Target under STT** | | | **780** |
|  | | | |
| **Component under Upskilling Programme** | | | |
| **Farm**  **Mechanization** | Custom Hiring Service  Provider(AGR/Q1112) | 90 | 90 |
| **Horticulture** | Mushroom Grower  (Entrepreneur)(AGR/Q7803) | 90 | 120 |
| Organic Grower | 90 | 120 |
| Tropical/Sub-Tropical Fruit  Grower | 90 | 60 |
| **PHM** | Packhouse Worker | 90 | 90 |
| **FPOs** | Group Farming Practitioner | 90 | 30 |
| **Fisheries** | Freshwater Aquaculture  Farmer(AGR/Q4905) | 90 | 120 |
| **Animal Husbandry** | Goat Farmer(AGR/Q4501) | 90 | 120 |
| Small Poultry  Farmer(AGR/Q4306) | 90 | 120 |
| **Total proposed Target under Upskilling** | | | **870** |

**ANNEXURE 2: COMMON COST NORM**

|  |  |  |
| --- | --- | --- |
| **Under Short Term Training** | | |
| **Segment** | **Component** | **Unit cost(INR)** |
| **Farm Mechanization** | Training cost of Service and Maintenance  Technician Farm Machinery(AGR/Q1106) per hour  per candidate | 49 |
| Boarding & Lodging cost per day per candidate | 250 |
| Training cost of Tractor Service  Mechanic(AGR/Q1108) Per hour per candidate | 49 |
| Boarding & Lodging cost per day per candidate | 250 |
| Training cost of Power tiller Operator per  Hour Per candidate | 49 |
| Boarding & Lodging cost per day per candidate | 250 |
| Training cost of Micro-Irrigation Technician per  Hour Per candidate | 49 |
| Boarding & Lodging cost per day per candidate | 250 |
| **Horticulture Segment** | Training cost of Floriculturist(AGR/Q0701) per  Hour Per candidate | 42 |
| Boarding & Lodging cost per day per candidate | 250 |
| Training cost of Horticulturist-Protected  Cultivation(AGR/Q1004) per hour per candidate | 49 |
| Boarding & Lodging cost per day per candidate | 250 |
| Training cost of Gardener cum Nursery  Raiser(AGR/Q0809) per hour per candidate | 42 |
| Boarding & Lodging cost per day per candidate | 250 |
| **Fisheries Segment** | Training cost of Hatchery Production  Worker(AGR/Q4901) per hour per candidate | 49 |
| Boarding & Lodging cost per day per candidate | 250 |
| Training cost of Cage Culture Fish  Farmer((AGR/Q4916) per hour per candidate | 49 |
| Boarding & Lodging cost per day per candidate | 250 |
| **Forestry Segment** | Training cost of Forest Nursery  Raiser(AGR/Q6103) Per Hour per candidate | 42 |
| Boarding & Lodging cost per day per candidate | 250 |
| **Under Upskilling Programme** | | |
| **Farm Mechanization** | Training cost of Custom Hiring Service  Provider(AGR/Q1112) per candidate | **5332** |
| **Horticulture** | Training cost of Mushroom  Grower(Entrepreneur)(AGR/Q7803) per  Candidate | **4856** |
| Training cost of Organic Grower per  Candidate | **4856** |
| Training cost of Tropical/sub-tropical Fruit grower  per candidate | **4856** |
| **Fisheries** | Training cost of Freshwater Aquaculture  Farmer(AGR/Q4905) per candidate | **5332** |
| **PHM** | Training cost of packhouse worker((AGR/Q7503))  per candidate | **5822** |
| **FPOs** | Group Farming and FPOs capacity  Building(customized) | **5822** |
| **Animal Husbandry** | Training cost of Goat Farmer(AGR/Q4501) per  Candidate | **5332** |
| Training cost of Small Poultry Farmer(AGR/Q4306)  per candidate | **4856** |